Parkgate Medical Centre

Patient Participation Group (PPG) Meeting Minutes

3 September 2014

Attendees

Jane Johnson, Brian Millns, Jackie Frost, Annetta Harvey, Janet Swift, Jackie Wright

Apologies

None

|  |  |  |
| --- | --- | --- |
| Previous Meeting Minutes | Minutes of the last meeting were discussed and agreed. |  |
| Actions Arising -  Screen prompt | The time has been increased further |  |
| Actions Arising – File to display ‘community news’ | This is now displayed in Reception |  |
| Actions Arising – Hand gel | A gel sanitizer dispenser has been fitted next to the check in screen |  |
| Actions Arising – Nurse appointments | JJ confirmed that a member of the nursing team was in the practice on a particular day following a query raised by one of the group. |  |
| Practice News | New in post / to the surgery:  Registrar  2 Foundation 2 GPs  3 medical students |  |
| AOB – PPG Notice board in Reception | The group are to consider whether they would like to introduce a notice board. |  |
| AOB – Other surgery PPG meetings | Local surgeries to be contacted regarding attending their PPG meetings | JJ |
| Next Meeting | 8 October 2014, 17:30 tbc |  |

If you have any Agenda suggestions for the next meeting please forward them to Jane prior to the meeting if you would like information to be looked up in advance.

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