**Parkgate Medical Centre**

Minutes of Patient Participation Group (PPG) Meeting held at Parkgate Medical Centre on:

Wednesday 5th August 2015

Attendees:

Brian Millns, Jackie Wright, Trevor Ledger

Apologies: Jackie Frost, Janet Swift

Not present:

Annetta Harvey.

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| Minutes of Previous Meeting and matters arising | Minutes of the last meeting held on 10th June 2015 were read and accepted as a true record. Action points and other matters arising are covered as agenda items for today’s meeting. | ACTION |
| Practice News | Our new Receptionist, Carole Oxspring started on 4th August. Our GP registrar, Dr Chris Jones has moved on after completing 12 months with the practice. He is joining Stag Medical Centre. Our Foundation (F2) Doctor, Hitesh Patel also completed his four month term with us on 4th August and our 3B Medical Student Zoe Maskell finished on 31st July.Our new Registrar is Dr Simon Langmead; the new F2 Doctor is Victoria Franklin and the new 3B student, Ayesha Javed joins us on 10th August.Our Reception Supervisor, Gill Butterworth has asked to stand down from her position. Interview for a replacement to be held 6th August. Further news on this next time. |  |
| Decision ref Patient Participation Group DES 2014/15 (Component 3) | Trevor reported that the appeal lodged by the Practice against NHS England’s decision not to pay us for work completed towards Component 3 of the DES has been rejected. Trevor has written a further letter to NHS England expressing severe disappointment that out payment has been effectively withheld on a minor technicality. | Brian and Jackie F to draft a response from the PPG to NHSE |
| Patient Participation Group Collecting Box | The PPG collecting box at Parkgate currently has £15.93 in it. |  |
| Friends and Family Test | It was agreed that Brian would distribute more FFT cards among patients at both surgeries starting in September.A summary of comments taken from FFT cards received between March and July inclusive was circulated at the meeting. Feedback very positive on the whole. Brian commented that ‘ everyone who works here should be very proud’.  | Trevor / Brian |
| DNAs | There had been 106 GP appointments (equivalent to 22 hours) and 96 nurse / HCA appointments (20 hours) ‘missed’ by patients in June. In July it was: 94 GP appointments (21.5 hours) and 48 nurse / HCA appointments (12.75 hours) missed.  |  |
| Rotherham – wide PPG Network Meeting | The next meeting is scheduled to be held on Tuesday 8th September 2015 between 2.00pm – 4.00pm at the Carlton Park Hotel, Rotherham. |  |
| AOB | Trevor informed the PPG that he has made enquiries about acquiring some waiting room chairs ex-the now closed Dalton Health Centre. Getting a reply from the Estates Dept at NHS England is proving to be difficult, as they haven’t returned calls. |  |
| Date of next meeting | To be advised. |  |

If you have any suggestions for the agenda at the next meeting, please submit them to Trevor prior to the meeting.

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