Parkgate Medical Centre

Patient Participation Group (PPG) Meeting Minutes

6th February 2013

Attendees

Blake Foster, Jackie Frost, Brian Millns, Janet Swift, Jenny Irwin

Apologies

Bev Pepperdine

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| Previous Meeting Minutes | Blake discussed the minutes of the last meeting |  |
| Guest Speaker | Bev Pepperdine from Carers Corner was scheduled to attend but had to cancel she will rearrange as soon as possible | Bev/Blake |
| Work Plan | * Feedback from PPG Network Meeting * Information was shared in regard to how other groups work * Discussion took place regarding PPG’s and their links into practice work plans with regard to the Care Quality Commission (CQC) * Future networking meetings scheduled for 17th April, 10th July and 9th October   Enc. Notes from meeting   * Moving the PPG forward * There was consensus that it was time for the PPG to have a greater influence on events within the practice, increasing the work plan and having a greater knowledge base * It was agreed that Doctors and practice staff should be invited to attend meetings to increase input and share knowledge * The PPG members present nominate Brian to act as co-chair alongside Blake to work on planning future meetings and events * Members also agreed to have their contact details published alongside meeting minutes so information could be shared outside of the meeting forum * It was suggested that the practice hold a networking forum in March to allow patients to meet members of the group, share ideas and encourage greater participation | All  Blake  Brian/Blake  Blake  All |
| News From The Practice | * Dr Barmade – Sabbatical * Dr Barmade will be on extended leave for 6 months from the beginning of April 2013 |  |
| Any Other Business | National Association of Patient Participation (NAPP) – Jackie asked Blake to chase Doctors as a matter of urgency in regard to PPG joining NAPP | Blake/Doctors |
| Next Meeting | PPG Networking Evening – Wednesday 6th March 5:30pm  PPG Forum Meeting - Wednesday 10th April 2013 5:30pm at Parkgate Medical Centre |  |

If you have any Agenda suggestions for the next meeting please forward them to Blake prior to the meeting so that information can be looked up in advance.

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