Parkgate Medical Centre

Patient Participation Group (PPG) Meeting Minutes

12th June 2013

Attendees

Blake Foster, Jackie Frost, Brian Millns, Annetta Harvey, Jackie Wright, Gill Carr (Social Services), Nikki Higgins & Barry Knowles (Voluntary Action Rotherham)

Apologies

Janet Swift

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| Previous Meeting Minutes | Blake discussed the minutes of the last meeting |  |
| Guest Speakers | Gill Carr, Nikki Higgins and Barry Knowles provided information about their respective services and how they interact with the practice and the impact this provides on patient care and wellbeing. |  |
| Work Plan | * It was agreed that letters would be sent to PPG members who don’t regularly attend meetings, to ensure they still wish to participate and be kept informed.
* Brian advised that he has had positive response to the PPG patient survey and that he will present his findings at the next meeting
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| News From The Practice | * Dr Thomas is currently on extended leave and will be returning to the practice on a part time basis with effect from 8th July
* Dr Barmade has decided to return early from his Sabbatical and will be returning to work with effect from 1st August
* Reception staff have asked to remind PPG members to make themselves known at reception before going up to the meeting room so they are aware exactly who is on the premises
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| Any other Business | * NAPP – patient matters leaflet circulated at meeting
* PPG Network Meeting – agenda for meeting on 4th July circulated at meeting
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| Next Meeting | PPG Informal Meeting – Wednesday 8th July at 5:30pm PPG Forum Meeting - Wednesday 21st August at 5:30pm  |  |

If you have any Agenda suggestions for the next meeting please forward them to Blake prior to the meeting so that information can be looked up in advance.

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