Parkgate Medical Centre

Patient Participation Group (PPG) Meeting Minutes

10th April 2013

Attendees

Blake Foster, Jackie Frost, Brian Millns, Annetta Harvey, Jackie Wright, Gill Butterworth (Reception Supervisor)

Apologies

Janet Swift

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| Previous Meeting Minutes | Blake discussed the minutes of the last meeting |  |
| Work Plan | * Questionnaire – at the informal PPG meeting held on 18th March the group worked on preparing a questionnaire to be given out by the PPG in the waiting room, this was discussed and approved for action (see enclosed)
* Internal Services – the PPG had asked Blake to provide a list of the services available at the Practice so that the group could be more informative when discussing the practice with other patients
* Alcohol Counsellor
* Ambulatory Blood Pressure Monitor
* Ante Natal
* Case Management
* Dietician
* ECG
* Health Trainer
* Mental Health Team
* Minor Surgery
* Near Patient Testing
* Physiotherapy
* Shared Care Drugs Team
* Smoking Cessation
* Moving Forward – the PPG are intending to start a book swop shop, with the intention of increasing their presence within the practice, the next step will be to arrange a coffee morning
 | AllAll |
| News From The Practice | * Reception – 2 new receptionists have started (Angela & Susan)
* Long Term Locums – 4 locums have joined the practice to cover Dr Barmade (Dr Rajput, Dr Bhan, Dr Mohamed & Dr Mariadassou)
* New F2 – Dr Katie Simmons has joined us on a 4 month placement
* Rotherham Cancer Care Centre have arranged for a display to be put up in the foyer at Parkgate
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| Any other Business | * NAPP Conference – the National Association for Patient Participation have sent an invitation for a conference on 8th June in Bristol (details enclosed)
* Rotherham PPG Network – agenda enclosed for next meeting
* NHS Direct has now closed and is due to be replaced by NHS 111
* Guest Speakers – Blake was requested to invite Social Services and Voluntary Action Rotherham as speakers to a future meeting
 | Blake |
| Next Meeting | PPG Informal Meeting – Wednesday 8th May at 5:30pm PPG Forum Meeting - Wednesday 12th June at 5:30pm  |  |

If you have any Agenda suggestions for the next meeting please forward them to Blake prior to the meeting so that information can be looked up in advance.

Tel: 01709 514501

Email: blake.foster@gp-c87013.nhs.uk

Web: [www.parkgatemedicalcentre.co.uk](http://www.parkgatemedicalcentre.co.uk)