Parkgate Medical Centre

Patient Participation Group (PPG) Meeting Minutes

10th April 2013

Attendees

Blake Foster, Jackie Frost, Brian Millns, Annetta Harvey, Jackie Wright, Gill Butterworth (Reception Supervisor)

Apologies

Janet Swift

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| Previous Meeting Minutes | Blake discussed the minutes of the last meeting |  |
| Work Plan | * Questionnaire – at the informal PPG meeting held on 18th March the group worked on preparing a questionnaire to be given out by the PPG in the waiting room, this was discussed and approved for action (see enclosed) * Internal Services – the PPG had asked Blake to provide a list of the services available at the Practice so that the group could be more informative when discussing the practice with other patients * Alcohol Counsellor * Ambulatory Blood Pressure Monitor * Ante Natal * Case Management * Dietician * ECG * Health Trainer * Mental Health Team * Minor Surgery * Near Patient Testing * Physiotherapy * Shared Care Drugs Team * Smoking Cessation * Moving Forward – the PPG are intending to start a book swop shop, with the intention of increasing their presence within the practice, the next step will be to arrange a coffee morning | All  All |
| News From The Practice | * Reception – 2 new receptionists have started (Angela & Susan) * Long Term Locums – 4 locums have joined the practice to cover Dr Barmade (Dr Rajput, Dr Bhan, Dr Mohamed & Dr Mariadassou) * New F2 – Dr Katie Simmons has joined us on a 4 month placement * Rotherham Cancer Care Centre have arranged for a display to be put up in the foyer at Parkgate |  |
| Any other Business | * NAPP Conference – the National Association for Patient Participation have sent an invitation for a conference on 8th June in Bristol (details enclosed) * Rotherham PPG Network – agenda enclosed for next meeting * NHS Direct has now closed and is due to be replaced by NHS 111 * Guest Speakers – Blake was requested to invite Social Services and Voluntary Action Rotherham as speakers to a future meeting | Blake |
| Next Meeting | PPG Informal Meeting – Wednesday 8th May at 5:30pm  PPG Forum Meeting - Wednesday 12th June at 5:30pm |  |

If you have any Agenda suggestions for the next meeting please forward them to Blake prior to the meeting so that information can be looked up in advance.

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