**Parkgate Medical Centre**

**Patient Participation Group (PPG) Meeting**

**13h April 2011**

Attendees

Blake Foster, Brian Millns, Jackie Frost

Apologies

Annetta Harvey

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| Previous Meeting Minutes | Blake discussed the minutes of the last meeting |  |
| Accomplishments | * Jackie was able to provide Blake with contact details of Youth Start, who have recently provided leaflets and posters for display at the practice. * Blake has run a search to find out how many young people use the practice services * Under 25’s account for aprox 17% of the practice population * On average use 16% of practice appointments * DNA rate has fallen on average by 10% after starting the text messaging service |  |
| Work Plan | * Blake has been working on a patient questionnaire (copy attached) any feedback needs to be provided to Blake by 11th May * Extra effort needs to be made in recruiting PPG members from different age ranges (under 40’s) and ethnic groups. * Some ideas for gaining interest were Doctor recommendation, more info on notice boards and having an email group | All |
| News From The Practice | * The practice has a new foundation Doctor working with us her name is Nicola Finn and she will be here until August. |  |
| Next Meeting | * Wednesday 22nd June 2011 5:30pm at Parkgate Medical Centre |  |

If you have any Agenda suggestions for the next meeting please forward these to Blake prior to the meeting so that information can be looked up.